

Sikeston Public Library
Request for Proposal
Flooring Replacement
at the

Sikeston Public Library
121 East North Street
Sikeston, MO 63801

Deadline for Submission
Monday, March 5, 2024
4:00 p.m.

The Sikeston Public Library is seeking proposals from qualified vendors for flooring replacement at the Sikeston Public Library, located at 121 East North Street in Sikeston, MO.

Sealed proposals will be accepted at the Sikeston Public Library, Attention: Board of Trustees, 121 East North Street, Sikeston MO 63801 until 4 p.m. CST on Monday, March 5, 2024 at which time bidding will be closed and proposals will be opened and read out loud at 4:30 p.m. during the regular monthly meeting of the Board of Trustees of the Sikeston Public Library., which will be held at 4:30 p.m. on Monday, March 5, 2024 in the McAmis Community Room (main level) of the library. Please mark the envelope "Flooring Proposals."

To be considered complete, proposals should have:

- A Certificate of Insurance showing General Liability and Workman's Compensation (as applicable) insurance coverages.
- A breakout of material and labor costs.
- An approximate time frame for project completion.
- A plan to install flooring with employed personnel or through the use of subcontractors.

The successful bidder should have the ability to order flooring for the entire project and to be able to store flooring until all phases of the project are complete.

The Library is open to proposals for the best flooring configuration or product within any phase of flooring replacement. Please note any alternate proposal accordingly and approximate lead time for completion.

Pursuant to RSMo 610.021.12 all documents within a request for proposal will become open record to the public upon a negotiated contract being executed. All documents within a request for bid become open record as soon as the bid is opened. Bidders and proposers should be aware that all documents within a submittal will become open records.

The Library reserves the right to reject any and all bids, to waive technical defects in the bid, and to waive informalities or deficiencies therein to negotiate with any or all bidders or others for more favorable terms or prices and to award the contract to other than the bidder submitting the lowest cost bid proposal with or without negotiation and to determine which is the lowest, best, and more responsive to accept, at its option, any alternates.

Questions regarding this proposal should be submitted to:

Ron Eifert, library director
reifert@sikeston.lib.mo.us
(573) 471-4140

To schedule a time to view the building, please contact:

Ron Eifert, library director
reifert@sikeston.lib.mo.us
(573) 471-4140

Scope of Work and Specifications

Phase 1 – Children’s Library

Phase 1 replaces 1,750 square feet of carpeting in the children’s library area with a mixture of carpet squares and LVT (luxury vinyl tile). The replacement services should include the following.

- Removal and disposal of old flooring, trim, baseboard, etc. (as appropriate)
- Fitting and installation of new flooring
- Finishing baseboard
- LVT should be vinyl plank high-performance flooring, waterproof, with texture for slip proof safety, 8 mm thickness, and 20 ml. wear layer
- Carpeting should be of commercial grade and have acoustical pad for noise reduction

The current configuration of flooring and approximate square footage are as follows.

(This size is only approximate. The Library highly recommends the contractor to schedule a time to personally measure.)

- The children’s library measures approximately 1,750 square feet. Approximately 1,125 square feet of carpeting is to be replaced with carpet squares, and approximately 625 square feet of carpeting to be replaced with LVT (luxury vinyl tile) in colors to be chosen by client.
- The baseboard will be a rubber cove base in a color to be chosen by client.

Phase 2 – Reference Area/Reading Room

Phase 2 replaces approximately 1,732 square feet of carpeting in the reference area/reading room of the library with carpet squares. The replacement services should include the following.

- Removal and disposal of old flooring, trim, baseboard, etc. (as appropriate)
- Fitting and installation of new flooring
- Finishing baseboard
- Carpeting should be of commercial grade and have acoustical pad for noise reduction

The current configuration of flooring and approximate square footage are as follows.

(This size is only approximate. The Library highly recommends the contractor to schedule a time to personally measure.)

- Approximately 1,732 square feet of flooring to be replaced
 - The reading room measures approximately 653 square feet. Carpeting in this area is to be replaced with carpet squares in colors to be chosen by client.
 - The reference area measures approximately 1,079 square feet. Carpeting in this area is to be replaced with carpet squares in colors to be chosen by client.
 - The baseboard in both areas will be a rubber cove base in a color to be chosen by client.

Phase 3 – Main Library

Phase 3 replaces approximately 3,450 square feet of carpeting in the main body of the library with a mixture of carpet squares and LVT. The replacement services should include the following.

- Removal and disposal of old flooring, trim, baseboard, etc. (as appropriate)
- Fitting and installation of new flooring
- Finishing baseboard
- LVT should be vinyl plank high-performance flooring, waterproof, with texture for slip proof safety, 8 mm thickness, and 20 ml. wear layer
- Carpeting should be of commercial grade and have acoustical pad for noise reduction

The current configuration of flooring and approximate square footage are as follows.

(This size is only approximate. The Library highly recommends the contractor to schedule a time to personally measure.)

- Approximately 3,450 square feet of flooring to be replaced
 - The body of the main library measures approximately 3,450 square feet.
 - The majority of the carpeting in this area is to be replaced with carpet squares in colors to be chosen by client.
 - Approximately 175 square feet of flooring from the front entrance around the circulation desk will be replaced in LVT in colors to be chosen by client.
 - The baseboard in both areas will be a rubber cove base in a color to be chosen by client.

Phase 4 – Non-public spaces

Phase 4 replaces approximately 1,721 square feet of carpeting in non-public spaces of the library with carpet squares. The replacement services should include the following.

- Removal and disposal of old flooring, trim, baseboard, etc. (as appropriate)
- Fitting and installation of new flooring
- Finishing baseboard
- Carpeting should be of commercial grade and have acoustical pad for noise reduction

The current configuration of flooring and approximate square footage are as follows.

(This size is only approximate. The Library highly recommends the contractor to schedule a time to personally measure.)

- Approximately 1,810 square feet of flooring to be replaced in non-public spaces.
 - The circulation desk area measures approximately 440 square feet. Technical services area measures approximately 900 square feet. The kitchenette (employee break area) measures approximately 190 square feet. The director's office measures 279 square feet.
 - Flooring in the circulation desk will be replaced with 220 square feet of carpet squares and 220 square feet in LVT in colors to be chosen by client.
 - Flooring in the technical services area, kitchenette, and director's office is to be replaced with carpet squares in colors to be chosen by client.
 - The baseboard in both areas will be a rubber cove base in a color to be chosen by client.